



St Richard's Catholic College

A High Performing Specialist Science School

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Dear Applicant

Thank you for expressing an interest in this position of Reprographics Technician/First Aider. I do hope that, having read the enclosed information, you will consider applying for the post.

The school roll is at present 1035. The school enjoys an excellent reputation in the community and our numbers for admissions are over-subscribed each year. The GCSE results (2021-22) were 86% 4-9 grades in English and Maths and 74% 5-9 grades including Maths and English (BASICS measure).

Visitors to the school often comment on our 'strong' family atmosphere, supportive ethos and Christ-centred caring environment. Pupils are positive, respectful and fully engaged in their learning. They enjoy coming to school and each is encouraged to develop to the full. Ours is a 'can do' culture with the belief that everyone can achieve. We are a Specialist Science College with High Performing Specialist School status and we have Leading Edge status, Fairtrade Fair Achiever Award status, Artsmark Gold Award and Space Education Quality Mark. In 2018-19, the SSAT awarded the school exceptional Education Awards at Transforming Level for 'Engagement with Stakeholders', 'Climate for Learning' and 'Leadership through Moral Purpose'. In 2019-20 the SSAT awarded the school two further Exceptional Education Awards at Transforming Level in 'Professional Development' and a 'Variety of Teaching Approaches'. In 2020-21, the school was awarded a further Exceptional Education Award at Transforming Level in 'Wellbeing'. We are ambitious to become one of the best schools in England.

This is a demanding post, but one which will give the right candidate an opportunity to be part of a committed and dedicated team of teachers and support staff, whose prime aims are the continuing improvement and development of the school and the support and encouragement of its pupils.

The role offers the opportunity to gain experience in a range of administrative roles needed in a school as well as leading on first aid provision supported by a strong team of First Aiders.

The Job Description gives you the full range of tasks to be covered in this role, so I hope having looked through it you will be inspired to apply for the position. Training will be provided.

I look forward to receiving your application and a supporting statement outlining your skills, experience and ability to carry out our Reprographics Technician/First Aider role successfully.

The closing date is Wednesday, 6th September 2023, however, we encourage you to apply as soon as possible as we may interview on receipt of applications rather than await the closing date.

Yours sincerely

Miss D Cronin
Principal

