



St Richard's Catholic College

A High Performing Specialist Science School

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November 2023

Dear Applicant

Thank you for your enquiry concerning the post of SEND Family Support Worker. I hope you will find the enclosed information informative and that you will decide to apply for the post.

St Richard's Catholic College and its feeder primary schools (St Mary Magdalene Primary, Bexhill, St Mary Star of the Sea, St Leonards, Sacred Heart, Hastings and St Thomas a Becket, Eastbourne) are seeking to appoint an enthusiastic, supportive and flexible SEND Family Support Worker to join our dedicated SEND team. This is a new opportunity to work across Bexhill and coastal areas to support children with SEND needs and their families to be attending school, engaging with learning and allowing them to achieve their full potential.

The SEND Family Support Worker will work with referring schools to identify families with children who have SEND and may need additional support to ensure the best possible engagement in mainstream schooling. This will include building confidence in the family to support mainstream schooling being able to meet the needs of their child and may involve particular support around high levels of anxiety impacting school attendance. The Family SEND worker will build relationships with identified families and offer support, guidance and signposting both in and out of school to achieve regular attendance, positive self-esteem, motivation and effective engagement in learning.

This role is full time and will require some working in the school holidays. The annual leave requirement is encouraged to be taken during school holidays where possible but this is not directed. The role is flexible and there may be opportunities to work from home if appropriate, however schools committed to this support will also provide ad hoc support and a regular office may be available depending on the location of the successful candidate. The candidate will be expected to keep Friday afternoons as admin time in a school base so that safeguarding risks can be minimised and staff safety is ensured. It is essential that the successful candidate is a car user.

We are able to offer the right candidate:

- A supportive school community who are committed to professional development for all staff.
- A community with inclusivity at the heart of all we do.
- An adept team of experienced teachers and educational professionals in each of the settings who have a wide range of skills in engaging young people and their families.
- A community of children and young people who are enthusiastic, engaging, kind and keen to learn.
- A pension scheme and employee assistance programme.
- The required equipment (laptop, phone and technology) to undertake a flexible role across the secondary school and its four feeder schools.
- The required training for direct interventions with pupils and families.

If you feel you could make a valuable contribution to our five schools, then I look forward to receiving your completed application form with a supporting letter by Tuesday, 5th December, however, we encourage you to apply as soon as possible as we may interview on receipt of applications rather than await the closing date. The names of two referees should be provided.

I look forward to hearing from you.

Yours sincerely

Miss D Cronin
Principal

